Effective Date: March 30, 2004

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Subject: Case Prioritization: No Pending Dose Reconstruction

Applicable OWA Procedure: Part 5, Case Management; Item 3b

This Bulletin will remain in effect until incorporated into the OWA Procedure Manual.

Description of Change:

This Bulletin establishes additional criteria for prioritizing case development activities.

Reasons for Change:

To improve the throughput of EEOCIPA Part D case processing activities.

Definitions:

Dose reconstruction – a report, conducted by the National Institute of Occupational Safety and Health, to characterize the occupational radiation environment to which workers were exposed.

Action:

To Part 5, Case Management, item 3b, Order of Processing, add the following as subsection (2).

(2) Cases for which a dose reconstruction has been completed, or for which there is no dose reconstruction pending, will be given priority in case development over those cases that have a dose reconstruction pending. When cases are to be assigned to the case management staff for development, the OWA staff pulls those cases first that have a completed dose reconstruction or for which a dose reconstruction is not pending. These cases should be worked on a first in, first worked basis.